**African Adventures Application Form**

*If you have a visual impairment or you find the application form difficult to fill in, please let us know and we will provide a large print version of the form or assist you in its completion.*

You are completing this application form to be part of the Burton Albion Community Trust African Adventures trip to Ghana in April 2022. You will be part of a team who will depart the UK on April the 9th and return on the 19th April.

During the 10 days in country you and the team will be volunteering in local townships to provide impact in some of the hardest communities in Ghana.

On competition of your application please return it to [vacancies@burtonalbionct.org](mailto:vacancies@burtonalbionct.org)

The process after applications being submitted will be that an independent panel will meet to shortlist and invite applications for an informal invite to discuss applications.

To find out more information on the trip and what to expect visit the link below

<https://www.burtonalbioncommunitytrust.co.uk/brewers-in-ghana/>

If you have any further questions or queries please contact Paul Gaskin on 01283 246207

**Internal Use Only:**

**Job Reference Number:**

**Candidate Reference Number:**

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| **Why are you applying to be part of the African Adventures trip 2022?** |
| **Tell us what motivated you to apply for the trip?** |
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| **What do you hope to gain from being part of the 2022 African Adventures trip?** |
| **What are you hoping to get from the trip to Africa? How will the trip benefit you?** |
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| **What skills and attributes do you have which you will bring to the group?** |
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| **Tell us about you?** |
| Use this space to tell us about school/work, ambitions, challenges you have had in life, what makes you the person you are? |
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| **Why should we choose you to be part of the trip?** |
| The million dollar question |
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| **REHABILITATION OF OFFENDERS** |
| Have you any convictions which are not regarded as ‘spent’ under the Rehabilitation of Offenders Act of 1974?      Yes  No  Are you currently the subject of any criminal proceedings or convictions?        No  Yes |
| If yes, please state ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………  **Failure to disclose any convictions which are not ‘spent’ may render you liable for dismissal** |

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| **REFERENCES** | |
| **Please give the names and addresses of two referees. Include your present or last employer. We cannot accept references from relatives. We will normally approach both your referees if you are subsequently offered a position with the company.** | |
| Name: …………………………………………….…….  Address:…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………  What position do they hold? ……………………….…….  Telephone number: .……………………………….…….  Email: …………………………………...………………. | Name: ………………………………………….…..….  Address: …………………………………………………  ………………………………………………………………………………………………………………………………………………………………………………………  What position do they hold? ……………………….…….  Telephone number: .……………………………….…….  Email: ……………………………………………………. |
| Please give the dates **when you are not** available for an interview | |

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| **PERSONAL DETAILS** | | |
| Address: | First Name(s): | |
| Surname: | |
| Home Telephone Number: | Mobile Number: |
| Email Address: | |
| Postcode: | Passport Number | |

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| **DECLARATION**  I declare that the facts given in this application are to the best of my knowledge correct. I understand that providing false information is an offence and could result in the application being rejected and possible referral to the police.  **Signature**……………………………………………………………………………………………………. **Date**……………………………………………………….. |
| Please return this form to **bactadmin@burtonalbionct.org**  Or post marking envelope **Private & Confidential**  Business Administration Manager  Burton Albion Community Trust  Pirelli Stadium  Burton on Trent  Staffordshire  DE13 0AR  **ALL INFORMATION GIVEN ON THIS FORM WILL BE TREATED AS STRICTLY CONFIDENTIAL**  We will keep it in our secure data files and will only reveal it for payroll, personnel administration and statistical purposes or where required to do so by law. |

**MONITORING INFORMATION**

Burton Albion Community Trust recognise the benefits of having a diverse workforce and therefore welcome applications from all sections of the community. In addition to this, under the provisions of the Equality Act 2010, Burton Albion Community Trust is required to demonstrate that their recruitment processes are fair and that they are not discriminating against or disadvantaging anyone because of their age, disability, gender reassignment status, marriage or civil partnership status, pregnancy or maternity, race, religion or belief, sex or sexual orientation. Therefore, a series of questions need to be raised in order to ascertain who is applying for each position and to ensure that no one is being unfairly discriminated against or disadvantaged.

This section of the application form will be detached from your application and will not be used as part of the selection process nor will it be seen by anybody who is interviewing you. The information collected is only used for monitoring purposes in an anonymised format to assist the organisation in analysing the profile and make up of individuals who apply, are shortlisted for and appointed to each vacancy. In this way, they can check that they are complying with the Equality Act 2010.

The Equality Act 2010 protects people against discrimination on the grounds of their age and sex.

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| **Please state your date of birth** |  |
| **Please indicate your gender** | Male  Female  I do not wish to disclose this |

The Equality Act 2010 protects people who are married or in a civil partnership.

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| **Please indicate the option which best describes your marital status** | |
| Married  Single  Civil Partnership  Legally separated | Divorced  Widowed  I do not wish to disclose this |

The Equality Act 2010 protects people against discrimination on the grounds of their race which includes colour, nationality, ethnic or national origin.

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| **Please indicate your ethnic origin** | | |
| **Asian or Asian British**  Bangladeshi  Indian  Pakistani  Any other Asian background  **Black or Black British**  African  Caribbean  Any other Black background | **Mixed**  White & Asian  White & Black African  White & Black Caribbean  Any other mixed background  **White**  British  Irish  Any other White background | **Other Ethnic Group**  Chinese  Any other ethnic group  I do not wish to disclose this |

The Equality Act 2010 protects bisexual, gay, heterosexual and lesbian people from discrimination on the grounds of their sexual orientation.

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| **Please indicate the option which best describes your sexual orientation** | |
| Lesbian  Gay  Bisexual | Heterosexual  I do not wish to disclose this |

The Equality Act 2010 protects people against discrimination on the grounds of their religion or belief, including a lack of any belief.

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| **Please indicate your religion or belief** | |
| Atheism  Buddhism  Christianity  Hinduism  Islam | Jainism  Judaism  Sikhism  Other  I do not wish to disclose this |

The Equality Act 2010 protects disabled people - including those with long term health conditions, learning disabilities and so called "hidden" disabilities such as dyslexia. If you tell us that you have a disability we can make reasonable adjustments to ensure that any selection processes - including the interview - are fair and equitable.

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| **Do you consider yourself to have a disability?** | Yes  No  I do not wish to disclose this information |
| **Please state the type of impairment which applies to you. People may experience more than one type of impairment, in which case you may indicate more than one. If none of the categories apply, please mark ‘other’.** | |
| Physical impairment  Learning Disability/Difficulty  Sensory impairment  Long-standing illness  Mental health condition  Other | |
| **If you have a disability, do you wish to be considered under the guaranteed interview scheme if you meet the minimum criteria as specified in the person specification?** | |
| Yes  No | |