



Job Description	
Job Title	Apprentice Groundsperson
Hours of Work	Standard working week will be a minimum of 40 hours excluding lunch breaks of half an hour daily. In addition, you will also be required to work outside normal office hours in the evening and weekends for match days and other business events.
Location	The Pirelli Stadium, Princess Way, Burton on Trent, Staffs DE13 0AR
Responsible to	Head Groundsman
Responsible for	<p>Working alongside and supporting the Head Groundsman and their team of staff to maintain and prepare the playing surface to an excellent standard to ensure that games can go ahead on schedule. To maintain the surrounding areas of the stadium and training pitch to the same high standard. To carry out maintenance procedures for the whole of the site as directed by the Head Groundsman.</p> <p>To carry out all duties in a safe manner within current Health & Safety Regulations</p>
Contractual Status	2 year apprenticeship
Duties & responsibilities	<ul style="list-style-type: none"> • At all times adhere to high standards in relation to Health and Safety upholding the Company policy in this respect. • Assist and support in the preparation of the playing surface to a high standard undertaking all duties as guided to ensure the best possible playing surface. • To help and assist in inclement weather or other factors are predicted to ensure that games go ahead. This may involve frost protection, drainage measures or any other additional action required to ensure games go ahead on schedule. This may also involve actions in relation to public areas to ensure safety. • Assist the Groundsman and their team to ensure that the pitch and stadium is prepared correctly for fixtures and other events involving the playing surface. • To be trained to ensure that all machinery is maintained to a safe and adequate standard. No maintenance of machinery should be carried out by employees where this may result in a significant risk to health and safety and only under the supervision of the Head Groundsman





- Support and assist in the maintenance of areas around the ground including culverts, banks, hedges and car park ensuring safety for the public and good cosmetic appearance. This includes maintaining planting programme and soft landscaping.
- Assist with training pitches to a high standard ensuring that the surface is useable and prepared for training any sessions.
- Assist with moving and maintaining advertising hoardings as requested and where general maintenance becomes apparent.
- Undertake general maintenance tasks in relation to the playing surface and surrounding areas and infrastructure.
- Accept and check day to day deliveries as required and to ensure recipient is aware of the delivery.
- Undertake other duties as designated by line manager.
- Maintain the company standards in relation to quality; observe all health and safety instructions and obligations. Maintain and uphold the professional and progressive image of the company.
- Uphold high standards in relation to health and safety and hygiene taking due account of the profile and nature of the Company.
- When dealing with customers / clients / public uphold high standards of customer care and attention at all times promoting the image of the Company.
- Where required cover other duties to support the smooth running of the club.
- As an apprentice, there will be no supervisory or managerial responsibilities but you will be required to take ownership and responsibility in some specific areas of maintenance when guided and requested to do so.

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation

All employees may be required to undertake any other duties as may be reasonably requested.





	<p><u>Equality & Safeguarding</u></p> <p>Burton Albion are committed to ensuring that equality of opportunity is at the very heart of everything we do to ensure we provide fair and non-prejudicial access to the services across the Club. We uphold everyone’s freedom of rights and choice to be different and aim to provide opportunities for everyone to succeed. It is the policy of the club that no person, whether player, job applicant, employee, volunteer or customer, shall be discriminated against. The club opposes all forms of unlawful and unfair discrimination, either direct or indirect, or harassment, on the grounds of the following ‘protected characteristics’: Age, Disability, Gender Reassignment, Marriage & civil Partnership, Pregnancy & Maternity, Race, Religion or Belief, Sex and Sexual Orientation. Anyone who is found to be in breach of this could receive disciplinary action, which may well include suspension and dismissal.</p> <p>Burton Albion are committed to and has both a moral and legal obligation to ensure that all children and vulnerable adults are protected and kept safe from harm whilst engaged in services organised and provided by the club and believes that the general wellbeing, welfare and safety of all children and vulnerable adults engaged in club activities is of the upmost importance. The club will fulfil its responsibilities by ensuring it displays best practice in safeguarding matters, carried out in a spirit of partnership and openness with the child or vulnerable adult, families and the relevant local authority</p>	
Qualifications:	5 GCSE’s Graded C & above Driving licence	Desirable Desirable
Experience:	No experience required, full training will be given	
Skills & Knowledge:	Strong sense of responsibility with good communication skills	Essential
Qualities:	Willingness to work outdoors and in all weathers Ability to work as a team member and accept support and guidance Possess a ‘can do’ attitude Flexible approach to meet the nature and demands of the business	Essential Essential Essential Essential

