



JOB VACANCY

Conference & Banqueting Manager

Organisation:	Burton Albion Football Club
Position:	Conference & Banqueting Manager
Salary:	Competitive salary, based on experience
Location:	The Pirelli Stadium, Burton Albion Football Club
Type of Contract:	Permanent full time
Closing Date:	Friday 28 th June 2019

Burton Albion provides hospitality for various functions including match days and other special events including weddings, banquets and conferences. We are looking to recruit a Conference & Banqueting Manager with a view to overall management and delivery, providing skills within this area of the business. We pride ourselves on our excellent customer service and the successful candidate will need to have high standards of customer service together with knowledge of large corporate and private functions, be a good leader and have sound knowledge of operational delivery and be able to maximise sales and the profitability of the Conference and Banqueting department.

The Manager of this department must be able to demonstrate efficiency, enthusiasm, an eye for detail, a friendly approachable manner, together with a hands on approach where you will be expected to not only supervise the existing team but also work alongside the existing team of staff, leading by example.

The successful candidate must have previous experience within a conference & banqueting management role in a similar environment and will have an excellent understanding of customer values, and will strive to produce first class, high quality service throughout the business. You must have the ability to maintain exemplary standards of excellence encouraging and motivating others to follow suit and exceed expectations.

How to apply:

By application form only which can be downloaded either from our webpage www.burtonalbionfc.co.uk by calling 01283 565938 or email hr@burtonalbionfc.co.uk to obtain a form, and forward your application for the attention of HR Department to hr@burtonalbionfc.co.uk or by post Burton Albion Football Club, Pirelli Stadium, Princess Way, Burton on Trent, Staffs DE13 0AR

If you have applied within the last 12 months for a similar role your application will not be considered. Please note the closing date may change if a high volume of applications are received.

No agencies please.

